

Estimator – Civil

Date Posted: 17 August 2026
Closing Date: 20 August 2026

Location: Midrand

EDUCATION & SKILLS

- ^ Minimum of 5-7 years technical experience and proven ability to develop professional tenders in civils projects.
- ^ Completed diploma / degree in Civils or Quantity Surveying.
- ^ Must have good construction and engineering contractual knowledge.
- ^ Must be computer literate, specifically with MS Office Suite and CCS (Candy).

TECHNICAL COMPETENCIES:

- ^ Customer centric with the ability to continuously build and improve relationships with both internal and external customers.
- ^ Must be self-motivated and able to work with minimal supervision.
- ^ Ability to multitask and meet tight deadlines.
- ^ Must be able to set an example of integrity and professionalism.
- ^ Must be able to provide detailed guidance on schedule development.

RESPONSIBILITIES:

- ^ Prepare Civil estimates as directed.
- ^ Carefully study and interpret tender documents, specifications, and drawings.
- ^ Ability to identify risks and opportunities and effectively communicate these to the Estimation and Proposals management team.
- ^ Check the overall accuracy of the materials take-off / bills of quantities.
- ^ Ability to produce bills of quantities in accordance with recognised methods of measurement.
- ^ Prepare material take-offs where required.
- ^ Produce subcontract documentation for tendering purposes.
- ^ Preparation of commercial and technical adjudication documentation of materials / equipment / subcontract quotations.
- ^ Preparation of complete cost estimate using norms and industry standards.
- ^ Develop and update company estimating norms.

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RESPONSIBILITIES

- ^ Demonstrate thorough understanding of production rates and plant and equipment capability to optimise costing.
- ^ Have high proficiency in the ability to fully demonstrate rate build ups and allowances.
- ^ Cooperate in the introduction of new techniques in estimating.
- ^ Carry out site visits as and when required.
- ^ Able to interpret geotechnical reports and to identify associated risks dependant on proposed works requirement.
- ^ Work closely as part of a team with colleagues within the department and the office team.
- ^ Ensure all company procedures with respect to estimating and procurement are adhered to.
- ^ Ensure that detailed spreadsheets are completed and that an accurate bid analysis is carried out on all quotations received. Ensure all files are maintained as per company QA procedures and full traceability maintained.
- ^ Any other special assignments as given by the Estimating Manager or his designate.

Company Information

At Aurex we value the dynamic element of diversity and embrace the different perspectives everyone brings to the business. We appreciate the authenticity that each individual contributes as we create an inclusive working environment where everyone brings their whole selves to work every day. As we strive to be an employer of choice, we ensure that our employees are fairly treated. We promote physical and mental health for everyone. At Aurex, our people matter.

In terms of our Employment Equity policy, preference will be given to applicants who are disabled or from a previously disadvantaged background. If you have not heard from us within 30 days of your application, please regard your application as having been unsuccessful.

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